

*Burgettstown-Smith Township Joint Sewerage Authority
377 Joffre Bulger Rd. Burgettstown, Pa. 15021
P.O. Box 389 Burgettstown, Pa. 15021
(724)947-9609 Fax (724)947-9614
Office Hours: Mon. 8am-4pm Tues. Closed Wed.-Fri. 8am-4pm
Closed the first business day of the month.*

MINUTES OF THE
BOARD MEETING
ON
February 5, 2025

Jerry Yacoviello called the meeting to order at 6:00 pm.

ROLL CALL

Jerry Yacoviello, Kim McGee, Jim McGee, Bruce Briggs and Pam Church answered roll call. Gary Rankin is absent

Christine Seymour-Solicitor, Shari Crawford-Authority Manager. Dave Coldren-KLH

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

R.C. Cassidy

MEETING MINUTES

Motion to accept the minutes from the January 9, 2025, meeting, made by Kim McGee. Seconded by Jim McGee all in favor none opposed motion carries.

TREASURERS REPORT (See Attached Report)

Motion to pay the bills for January 2025, made by Bruce Briggs. Second by Jim McGee all in favor none opposed motion carries.

Motion to accept the Treasurer's Report for January 2025, made by Bruce Briggs. Second, Jim McGee all in favor none opposed motion carries.

MANAGERS REPORT (See attached report).

Reed Beds we discussed during the engineer's report. So the work has begun and the cleaning of them is going well.

We have received a small decrease in the unemployment tax that we pay through the PMAA, we were at 2.7 percent, which will now be 2.5 percent.

Motion to accept the Managers report made by Kim McGee. Seconded by Jim McGee all in favor none opposed motion carries.

SEWERAGE TREATMENT PLANT REPORT (See attached report)

I & I REPORT (See attached report)

COLLECTIONS SYSTEM REPORT (See attached report)

The gentlemen are working on installing the new remote gate opener.

Motion to accept Sewerage Treatment Report made by Bruce Briggs. Seconded by Kim McGee all in favor none opposed motion carries

ADMINISTRATION AND BILLING REPORT (See attached report).

Motion to accept administration/billing report made by Kim McGee. Seconded by Bruce Briggs all in favor none opposed motion carries.

ENGINEERS REPORT (See attached report)

Engineer is working on the annual chapter 94 report required by the DEP.

Engineer is working on the annual report required by the Bonds.

Engineer advised of the small sewer and water grant program due by the end of April 2025 that are between 30,000 and 500,000 thousand dollars and require a 15% match and the engineer recommended we try for a grant.

No update on the 2 developer projects.

Motion to accept the engineers report made by Bruce Briggs. Seconded by Kim McGee all in favor none opposed motion carries.

LEGAL REPORT (See attached report)

Nothing to report on currently.

Motion to accept the legal report made by Bruce Briggs. Seconded by Kim McGee all in favor none opposed motion carries.

OLD BUSINESS

None

NEW BUSINESS

Motion to purchase the JCB Model 3TS-8T for the cash purchase price quote provided by Stephenson Equipment Inc (Co Star Pricing) that was provided on Jan. 28, 2025, made by Bruce Briggs. Seconded by Kim McGee all in favor none opposed motion carries.

Motion to purchase UV maintenance equipment at the price quoted from Kappe (Co-Star pricing) that was provided on Jan. 30, 2025, made by Bruce Briggs. Seconded by Jerry Yacoviello all in favor none opposed motion carries.

CORRESPONDENCE

PMAA Training in March.

Motion to adjourn at 6:24pm made by Kim McGee Seconded by Bruce Briggs all in favor none opposed motion carries.

Respectfully submitted by, Shari Crawford

The foregoing minutes were approved as written this
5th Day of March 2025 while in regular session.

Deirdre Yacoviello
Board Chairperson

Attest: Kimberly A. McGee
Secretary/Treasurer

(SEAL)